



HEADQUARTERS MICHIGAN WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
43401 North Jefferson
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Selfridge ANGB, MI 48045-4918



15 October 2018

MEMORANDUM FOR All MIWG PERSONNEL

FROM: MIWG/CC

SUBJECT: CC Notification of MIWG Personnel Participation in Activities Outside of Michigan Wing

1. Members of Michigan Wing are encouraged to participate in CAP activities and missions both inside and outside of Michigan Wing. Such participation benefits all parties through the sharing of skills, experience, and best practices.
2. When members work outside the Wing the burden of accountability shifts and there is an obligation to other leaders to provide well trained and competent personnel. As such, any member traveling outside of Michigan Wing to participate in a CAP activity or act in the capacity of a Civil Air Patrol member is expected to notify the Wing Commander and their immediate Chain of Command at least 7 days in advance.
4. MIWG Squadrons and Groups are also encouraged to organize events and activities that take advantage of resources and opportunities outside of Michigan Wing. In such cases, the same expectation of MIWG/CC notification applies.
5. MIWG/CC approval of member participation in National Cadet Special Activities, encampments, or professional development courses via eServices or a CAPF 31 or 15 suffices as notification.

RAJESH U. KOTHARI, Colonel, CAP
Commander